

Appendix 4

Planning Update February 2014

This table covers the local approach to the planning process, timescales and assurance mechanisms relating to the 2014-2019 planning round, and includes in red the key decision-making bodies that will need to approve or ratify submissions.

West Yorkshire Area Team (WYAT) are holding weekly conference calls to co-ordinate the process and assure themselves of the progress being made. They are already well-informed about any issues that we already have and our actions plans to address them (such as the achievement of the IAPT target) through the Assurance process. This process will continue throughout the planning round with Quarter 3 Assurance starting 20 January and Quarter 4 in April.

As well as the templates submitted for the 2-year operational plan, we are working on a refresh of our Clear and Credible Plan which covers 2013 to 2016. This is not a re-write and any amendments will be factual – the quarterly update reports to Board acknowledge where progress is being made. We will also be presenting a narrative to compliment both the Clear and Credible Plan and the template submission to bring the whole process together in a more meaningful format.

Date	Activity
by Friday 7 February	Quality Premium - to be discussed and agreed between CCG planning leads and WYAT
11 February	Integrated Commissioning Executive
12 February	Health and Wellbeing Board – BCF focused
By Friday 14 February	CCG 2 year operational plan with data covering 5 years to be submitted on Unify
	CCG financial plan to be submitted by email to WYAT
	Better Care Fund Plan in partnership with HWB to be submitted by email to WYAT
	Quality Premium to be submitted on Unify
by Monday 17 February	Unit of Planning 5 year strategic plan – position statement by unit of planning to be submitted by email to WYAT
No later than 21 February	CCG receives feedback from WYAT on initial plans
5 March	Transformation Programme Board
Week commencing 17 – 28 March	Individual CCG meeting with WYAT to discuss the content of the plans and to go through the planning checklist
28 February 2014	Contracts signed

5 March	Refresh of plan post contract sign off
From 5 March	Reconciliation process with NHS TDA and Monitor
6 March 2014	Unit of planning surgery x 5 units of planning
12 March	Health and Wellbeing Board
18 March	Integrated Commissioning Executive
31 March	Plans approved by statutory Boards
2 April	Transformation Board
4 April	Submission of final 2 year operational plans and draft 5 year strategic plan
15 April	Integrated Commissioning Executive
7 May	Transformation Programme Board
20 May	Integrated Commissioning Executive
4 June	Transformation Programme Board
17 June	Integrated Commissioning Executive
20 June	Submission of final 5 year strategic plans Years 1 & 2 of the 5 year plan will be fixed per the final plan submitted on 4 April 2014

* HWB dates to be confirmed